

# **Fees to be charged, Reservation policy, Admission policy and Document retention policy**

## **A. Fees to be charged**

The fees charged for UG (B. Tech.) course are as per the guidelines received from the Government of Rajasthan and state level fee committee.

## **B. Reservation Policy**

As prescribed by the Govt. of Rajasthan (except in case of Private unaided Institutions and 50% seats in the self finance course of the aided institutions) the reservation of seats will be made subject to the prevalent statutory provisions of the State of Rajasthan viz. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer OBC category.

As per the state government order no. F1(6)/Tech.Edu./1999 Jaipur Dated 15-09-2011, the 45% seats of prescribed 12% ST quota will be reserved for TSP in all institutions where ST reservation is available. The candidates who belong to notified areas of five districts namely Banswara, Dungarpur, Pratapgarh, Udaipur and Sirohi (i.e. districts in tribal region), and come under ST reservation will be eligible under this quota.

Provision will also be made for horizontal reservation of 3% for candidates belonging to physically handicap (PwD), 25% for women category and 3% for dependants of Defence Killed/Ex-servicemen / Gallantry award winners.

## **C. Admission Policy**

Admission in first year of B. Tech. and direct entry in second year of B. Tech. is carried out as per the guidelines of Rajasthan Engineering Admission Process (REAP) and Lateral Entry in Engineering Program (LEEP) conducted by the Government of Rajasthan.

## **D. Document Retention Policy**

The student has to submit all educational and supporting documents to the admission cell in college office at the time of admission. These documents are returned back to the student after enrollment of the student in B. Tech. course from Rajasthan Technical University, Kota with due entry and signature of said student in concerned register.