

INTERNATIONAL COLLEGE OF ENGINEERING Near Kanota, Agra Road, JAIPUR-303012, Phone: 01429-234994, 234995

Ref. No.: AICE/Exam-Cell/Notice/2023/1157 Date: 30/09/2023

## **NOTICE**

All the Students of B.Tech I year, enrolled in session 2022-23 are hereby informed that the process of the branch change for III Semester has been started. Any eligible student (Student must have cleared the B.Tech I semester examination in all components in one/single attempt with an aggregate SGPA  $\geq$  5.50), who wants to change his branch, may apply through the following process:

- 1. Collect the branch change form from the Examination Cell or **download**.
- 2. Fill all the required details in the form.
- 3. Clear all the fee dues from the account section before submitting the form.
- 4. Submit the form with a photo copy of the mark-sheet/web based result mark-sheet of the I semester before 07/10/2023 to the Examination Cell.
- 5. Submit the Branch Change Fee after the application approval from the Branch Change Committee, through the **Qfix Fee Portal** on or **before 10/10/2023**.

## NOTE:-

- 1. The student, who is not eligible for the branch change, does not apply for the branch change.
- 2. Fee can be deposited through the Qfix Fee Portal only. Payment of fee through the other mode will not be accepted.

Controller of Examination

## Cc to:

- 1. Hon'ble Chairman Sir for kind information
- 2. Hon'ble Vice Chairperson Madam for kind information
- 3. Respected Principal sir for kind information
- 4. Respected Vice Principal sir for kind information
- 5. All HOS
- 6. All faculty and staff members
- 7. Notice Board
- 8. Accounts