



# Transportation Rules

1. The transport facility is optional and various pickup points have been identified & fixed to facilitate students to commute from the nearest points of their houses to college.
2. College bus routes are drawn and decided based on all the transport users' convenience.
3. The Transport In-charge may be requested for any necessary details or for any changes that are desired.
4. A student using the college bus is expected to be at the bus stop at least five minutes before the scheduled arrival of the bus (on the correct side).
5. The student's card should be worn by the student before boarding the bus and should be worn at all times till the completion of the return journey.
6. Students are allowed to use only their allotted bus and bus stop. There is no provision for temporary change in bus and bus stop.
7. Students who miss the allotted bus should not try to board any other bus. In such cases it is the responsibility of student to reach college on their own.
8. Front seats to be occupied by girls and the back seats by boys.
9. Under no circumstances students will be allowed to go and sit in the buses parked in the college campus, during college hours.
10. No object should be thrown inside or outside the bus.
11. Unruly behaviour like shrieking and shouting is strictly prohibited.
12. The driver's attention must not be distracted for any reason.
13. The drivers are authorized to stop buses at designated stops only.
14. In case there is a permanent change in stop, first a written permission for same has to be sought from concerned authority through an application on the prescribed form available at the college office. The changes shall become effective only after the Transport In-charge grants written permission.
- 15. The transportation fee should be paid in the beginning of the session and the fee once paid will not be returned under any circumstances.**
16. Strict discipline should be maintained inside the buses at all times.
17. The management reserve the right to change the transport fees in the next session.
18. The College authorities reserve the right to change, alter or amend any of the rules mentioned above at any point of time and it will be binding on the students. Any student found violating of the above rules shall be facing a strict disciplinary action which may include expulsion from the institute.
- 19. In each bus, four passengers may be taken over and above the total number of seats in the bus. The commuters have to adjust on dates of 100% attendance in the bus.**
- 20. In case of any Emergency, contact Transport Incharge on Mobile No. 91-9116035847**

I've read and understood the above rules related to the institute's transportation facility. I am fully aware that violation of the above rules and regulation will attract disciplinary action against me which may include removal from the institute and & transport for which I will be personally responsible.

Date:

Signature of Student